

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

JESSICA M. BROWN,

Plaintiff,

v.

OFFICER THOMAS, et al.,

Defendants.

Case No. 2:23-cv-00652-APG-DJA

ORDER

On April 24, 2023, pro se plaintiff Jessica Brown, an inmate at Clark County Detention Center (“CCDC”), submitted a complaint under 42 U.S.C. § 1983. (ECF No. 1-1). But Plaintiff has neither paid the full \$402 filing fee for this matter nor filed an application to proceed *in forma pauperis*. (See ECF No. 1). Instead, Plaintiff submitted only a financial certificate and an inmate trust fund account statement. (See ECF No. 1-1 at 9–13).

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights action is \$402, which includes the \$350 filing fee and the \$52 administrative fee. See 28 U.S.C. § 1914(b). “Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*.” Nev. Loc. R. LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court’s approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is page 4 of the Court’s approved form, that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate’s prison or jail trust fund account statement for the previous six-month period**.¹ See 28 U.S.C. § 1915(a)(1)–(2); Nev. Loc. R. LSR 1-

¹ Even if the inmate has not been at the jail or prison for a full six-month period,

2. *In forma pauperis* status does not relieve an inmate of his or her obligation to pay the filing fee, it just means that the inmate can pay the fee in installments. See 28 U.S.C. § 1915(b).

Accordingly, for the reasons stated above,

It is therefore ordered that Plaintiff has **until July 3, 2023** to either pay the full \$402 filing fee or file a fully complete application to proceed *in forma pauperis* with all three required documents: (1) a completed application with the inmate's two signatures on page 3, (2) a completed financial certificate that is signed both by the inmate and the prison or jail official, and (3) a copy of the inmate's trust fund account statement for the previous six-month period.

Plaintiff is cautioned that this action will be subject to dismissal without prejudice if she fails to timely comply with this order. A dismissal without prejudice allows Plaintiff to refile the case with the Court, under a new case number, when she can file a complete application to proceed *in forma pauperis* or pay the required filing fee.

The Clerk of the Court is directed to send Plaintiff Jessica Brown the approved form application to proceed *in forma pauperis* for an inmate and instructions for the same and retain the complaint and exhibits (ECF No. 1-1) but not file them at this time.

DATED: May 3, 2023.


UNITED STATES MAGISTRATE JUDGE

the inmate must still submit a financial certificate and an inmate account statement for the dates the inmate has been at the facility.